



*Serving the Engineering Profession Since 1959*

**Board of Directors  
Meeting No. 2**

**MEETING AGENDA**

October 12, 2006

Location: Steve's Restaurant, Waterville, ME  
Time: 5:30 PM  
Invitees: Board of Directors

- 5:30 PM
1. Call to Order
  2. Reports of Officers
    - President's Report - Jose Donnell
    - Treasurer's Report - Curtis Beveridge
    - Secretary's Report - Craig Morin
  3. Reports of Committees
    - Mathcounts - Doug Riley
    - QBS Committee - Dave Early
    - A/E Task Force - Doug Riley
    - Scholarship Committee - Bob Martin
  4. Old Business
    - Change of Registered Agent and Office
    - Thank you letter from Leah Lemont
    - Endorsement of Art All Around Project
  5. New Business
    - Nomination of Matthew Purcell for NER Secretary
    - State specific brochure
  6. Good of the Society
  7. Adjournment



*Serving the Engineering Profession Since 1959*

**Minutes of Board of Directors Meeting  
October 12, 2006**

**MEETING NO. 2**

Location: Steve's Restaurant, Waterville, Maine  
Date: October 12, 2006  
Time: 5:30 pm

In Attendance (copy):

<u>Name</u>	<u>Phone</u>	<u>Email</u>
Russell Martin	(207) 442-9078	rmartin@suscom-maine.net
Colin Hewett	(207) 377-6969	chewett@ahgeng.com
Ken Recker	(207) 781-5902	reckerfam@maine.rr.com
Robert Martin	(207) 495-2244	rgmglads@gwi.net
Doug Riley	(207) 685-4333	darcoengr@aol.com
Keith Brown	(207) 455-4717	criteriumbrown@mfx.net
Craig Morin	(207) 409-9702	cmorin@appledoremachine.com
Jose Donnell	(207) 883-3355	jdonnell@nginc.com
Dave Early	(207) 780-4656	dearly@usm.maine.edu

Copy Also:

<u>Name</u>	<u>Phone</u>	<u>Email</u>
Thomas Christensen	(207) 947-6589	thomas.christensen@umit.maine.edu
Curtis Beveridge	(207) 623-3521	curtis.beveridge@cmpco.com
Ken Campbell	(207) 967-3741	soupkwc@adelphia.net
George Ames	(207) 377-6969	games@ahgeng.com
Bob Damon	(207) 782-4721	rvdamon@tka.com
Jon Cavallo	(603) 431-1919	jrcpe@aol.com

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- | <u>Item</u> | <u>Description</u>                                                                                                                                                                                                                                                                                                                                  |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2.01        | Jose Donnell called the meeting to order at 5:45 PM.                                                                                                                                                                                                                                                                                                |
| 2.02        | Jose stated that there was nothing to report from the president. The Treasurer's Report was prepared by Curt but not presented at the meeting. This was provided after the meeting.                                                                                                                                                                 |
| 2.03        | Craig Morin presented the Secretary's Report. <ul style="list-style-type: none"> <li>▪ A letter of endorsement was submitted to the Maine Center for Creativity for their suburban renewal project to paint the oil containers in South Portland.</li> <li>▪ A thank-you letter from Leah Lemont was received regarding her scholarship.</li> </ul> |

- | <u>Item</u> | <u>Description</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|             | <ul style="list-style-type: none"><li>▪ The MeSPE Registered Agent and Office Address was updated to Craig's information.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 2.04        | <p>Russell Martin provided the House of Delegates Report.</p> <ul style="list-style-type: none"><li>▪ The House of Delegates Meeting was held in July.</li><li>▪ Russ described the role of the Delegates: the House of Delegates will focus on NSPE policy issues while the Board of Directors will focus on operational issues.</li><li>▪ Next House of Delegates meeting will be at Denver in July 2007.</li><li>▪ Next NER meeting will be at Saratoga, NY in October 2006. Russell requested that \$263 of expenses be reimbursed. Dave Early motioned to reimburse the expenses; Doug Riley seconded the motion.</li></ul>                                                                                                |
| 2.05        | <p>Doug Riley provided the Mathcounts Report.</p> <ul style="list-style-type: none"><li>▪ Thirteen schools are already registered for Mathcounts.</li><li>▪ Jose will be replacing Ken Recker as the Western Region Mathcounts Coordinator.</li><li>▪ Dave Early will reserve the USM facility for February 3<sup>rd</sup> Chapter Mathcounts competition at Bailey Hall.</li><li>▪ The state competition will be held on March 10<sup>th</sup>. Possible location to be either University of Maine at Augusta or Colby College.</li><li>▪ Doug advocated that advertisements, public relations, and fund raising would greatly benefit the Mathcounts program. Doug will provide Jose with fund raising information.</li></ul> |
| 2.06        | <p>Dave Early provided the QBS Report.</p> <ul style="list-style-type: none"><li>▪ Dave attended a meeting in Augusta which educated owners to use QBS as part of bidding project.</li><li>▪ Dave thanked the society for its \$250 contribution.</li><li>▪ Jose will draft a letter of endorsement of QBS on behalf of MeSPE.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                        |
| 2.07        | <p>Doug Riley stated that there was nothing to report from the A/E Task Force Committee.</p> <ul style="list-style-type: none"><li>▪ Doug will continue to represent MeSPE at A/E Task Force meetings.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 2.08        | <p>Bob Martin provided the Scholarship Report.</p> <ul style="list-style-type: none"><li>▪ Bob stated that there is a new SAT format - Critical Reading, Math, and Writing. Each section will retain a 800 point maximum.</li><li>▪ Bob will distribute the scholarship applications to the schools within the next week.</li><li>▪ Bob received a thank-you letter from David Hunter.</li></ul>                                                                                                                                                                                                                                                                                                                                |
| 2.09        | <p>There were discussions that the next meeting could include a tour of the Verona-Prospect Bridge, however, it was decided subsequent to the meeting that tours and special events should be held independently of the Board Meetings.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |



MAINE SOCIETY OF PROFESSIONAL ENGINEERS  
 TREASURER'S REPORT  
 Curtis Beveridge, P.E., Treasurer  
 October 12, 2006  
 MeSPE Board Meeting

<b>Beginning Balances</b>	<b>7/1/2006</b>	
Savings	\$5.00	
Checking	\$1,567.25	
Accounts Receivable	\$0.00	
Accounts Payable	\$0.00	
General Funds in Reserve	\$18,859.34	
Scholarship Fund	\$69,666.60	
<b>Income</b>	<b>06/07 Budget</b>	<b>Current</b>
Dues - 88 Members @ \$43	\$3,784.00	\$387.00
Mathcounts	\$1,000.00	\$0.00
Meetings	\$650.00	\$0.00
Other	\$100.00	\$79.19
Scholarship - 88 Members @ \$7	\$616.00	\$63.00
Scholarship Dividend/Interest	\$5,600.00	\$0.00
Seminar Income	\$4,500.00	\$0.00
<b>Total Income</b>	<b>\$16,250.00</b>	<b>\$529.19</b>
<b>Expense</b>		
Advertising	\$800.00	\$0.00
Checking/Banking	\$75.00	\$0.00
Legislative Service	\$700.00	\$0.00
Liability Insurance	\$350.00	\$0.00
Mathcounts	\$2,500.00	\$0.00
Miscellaneous	\$100.00	\$0.00
QBS Program	\$250.00	\$0.00
Scholarship	\$3,000.00	\$0.00
Secretary Expense	\$800.00	\$75.00
Seminar Expense	\$2,000.00	\$0.00
State Meeting	\$2,000.00	\$0.00
Travel	\$2,000.00	\$781.16
<b>Total Expenses</b>	<b>\$14,575.00</b>	<b>\$856.16</b>
Surplus (Loss)	\$1,675.00	(\$326.97)
Transfers, Checking to/from Smith-Barney		\$0.00
<b>Current Balances</b>		
Savings: New (Alliance of Maine Federal Credit Union)		\$5.00
Checking: New (Alliance of Maine Federal Credit Union)		\$1,240.28
Checking: Old (Bank of America)		\$0.00
Accounts Receivable		\$0.00
Accounts Payable		\$0.00
<b>Investment Fund</b>		
Smith Barney Stocks/Fund	\$89,925.00	
Smith Barney Money Market	\$7,817.32	\$97,742.32
Scholarship Funds	\$78,945.98	
General Funds in Reserve	\$18,796.34	\$97,742.32

MAINE SOCIETY OF PROFESSIONAL ENGINEERS  
 TREASURER'S REPORT  
 Curtis Beveridge, P.E., Treasurer  
 July 1, 2006  
 Proposed Budget - MeSPE Board July 26, 2006

<b>Beginning Balances</b>	<b>7/1/2006</b>	
Savings	\$5.00	
Checking	\$1,567.25	
Accounts Receivable	\$0.00	
Accounts Payable	\$0.00	
General Funds in Reserve	\$18,859.34	
Scholarship Fund	\$69,666.60	
<b>Income</b>	<b>06/07 Budget</b>	<b>Current</b>
Dues - 88 Members @ \$43	\$3,784.00	\$0.00
Mathcounts	\$1,000.00	\$0.00
Meetings	\$650.00	\$0.00
Other	\$100.00	\$0.00
Scholarship - 88 Members @ \$7	\$616.00	\$0.00
Scholarship Dividend/Interest	\$5,600.00	\$0.00
Seminar Income	\$4,500.00	\$0.00
<b>Total Income</b>	<b>\$16,250.00</b>	<b>\$0.00</b>
<b>Expense</b>		
Advertising	\$800.00	\$0.00
Checking/Banking	\$75.00	\$0.00
Legislative Service	\$700.00	\$0.00
Liability Insurance	\$350.00	\$0.00
Mathcounts	\$2,500.00	\$0.00
Miscellaneous	\$100.00	\$0.00
QBS Program	\$250.00	\$0.00
Scholarship	\$3,000.00	\$0.00
Secretary Expense	\$800.00	\$0.00
Seminar Expense	\$2,000.00	\$0.00
State Meeting	\$2,000.00	\$0.00
Travel	\$2,000.00	\$0.00
<b>Total Expenses</b>	<b>\$14,575.00</b>	<b>\$0.00</b>
Surplus (Loss)	\$1,675.00	\$0.00
Transfers, Checking to/from Smith-Barney		\$0.00
<b>Current Balances</b>		
Savings: New (Alliance of Maine Federal Credit Union)		\$5.00
Checking: New (Alliance of Maine Federal Credit Union)		\$1,567.25
Checking: Old (Bank of America)		\$0.00
Accounts Receivable		\$0.00
Accounts Payable		\$0.00
<b>Investment Fund</b>		
Smith Barney Stocks/Fund	\$82,389.60	
Smith Barney Money Market	\$6,136.34	\$88,525.94
Scholarship Funds	\$69,666.60	
General Funds in Reserve	\$18,859.34	\$88,525.94

MAINE SOCIETY OF PROFESSIONAL ENGINEERS  
TREASURER'S REPORT  
Curtis Beveridge, P.E., Treasurer  
October 12, 2006

MSPE Smith-Barney Account  
Monthly Fund Balances

Month	WFC	HRT	PAAP	AWD	NBP	CFD	EPP	WEY	SBMF	MFdiv	Total
Apr		\$18,724	\$15,242	\$14,084	\$14,375				\$2,289	\$1	\$64,714
May		\$18,963	\$15,138	\$14,523	\$14,040				\$3,007	\$2	\$65,673
Jun		\$20,160	\$14,958	\$13,083	\$12,881				\$3,509	\$2	\$64,592
Jul		\$18,585	\$13,926	\$11,725	\$12,532				\$3,636	\$2	\$60,405
Aug		\$20,248	\$13,862	\$12,849	\$13,158				\$4,353	\$3	\$64,473
Sep		\$19,354	\$14,019	\$12,356	\$13,180				\$4,849	\$2	\$63,759
Oct		\$19,719	\$14,175	\$12,356	\$13,021				\$4,967	\$2	\$64,240
Nov		\$19,347	\$13,410	\$13,110	\$13,032				\$5,685	\$4	\$64,588
Dec		\$18,428	\$14,152	\$13,357	\$13,633				\$6,187	\$0	\$65,757
Jan 03		\$17,722	\$14,981	\$13,864	\$13,662				\$6,354	\$3	\$66,586
Feb		\$17,684	\$14,622	\$14,331	\$13,644				\$7,072	\$2	\$67,354
Mar		\$0	\$14,436	\$14,934	\$13,824				\$22,357	\$3	\$65,554
Apr		\$10,800	\$15,793	\$15,798	\$14,544	\$11,077			\$2,479	\$1	\$70,491
May		\$11,620	\$16,636	\$16,552	\$14,616	\$11,100			\$3,639	\$1	\$74,164
Jun		\$11,996	\$18,050	\$16,360	\$15,109	\$11,247			\$4,014	\$1	\$76,777
Jul		\$12,624	\$18,067	\$16,031	\$15,732	\$11,288			\$4,143	\$1	\$77,886
Aug		\$12,664	\$18,444	\$16,237	\$15,782	\$11,086			\$4,879	\$2	\$79,094
Sep		\$12,536	\$17,365	\$16,621	\$15,383	\$11,261			\$5,256	\$1	\$78,423
Oct		\$13,500	\$17,400	\$17,265	\$14,346	\$11,054			\$5,386	\$2	\$78,953
Nov		\$13,960	\$18,061	\$17,827	\$0	\$11,104			\$19,852	\$2	\$80,806
Dec		\$14,300	\$18,827	\$17,869		\$11,656	\$15,958		\$4,623	\$0	\$83,232
Jan 04		\$16,420	\$18,311	\$17,471		\$11,937	\$15,074		\$4,750	\$1	\$83,964
Feb		\$15,940	\$18,496	\$17,306		\$11,900	\$14,768		\$5,438	\$1	\$83,849
Mar		\$16,672	\$19,233	\$17,581		\$12,043	\$14,937		\$4,308	\$1	\$84,775
Apr		\$14,340	\$18,879	\$15,153		\$11,307	\$13,605		\$4,427	\$1	\$77,712
May		\$14,620	\$18,473	\$0		\$11,284	\$13,618		\$19,404	\$4	\$77,402
Jun		\$15,180	\$18,618	*		\$11,224	\$13,585		\$19,665	\$4	\$78,276
Jul		\$14,448	\$19,001			\$11,551	\$13,488	\$16,030	\$4,281	\$2	\$78,800
Aug		\$14,916	\$19,140			\$11,615	\$14,287	\$16,590	\$4,864	\$2	\$81,414
Sep		\$15,320	\$20,283			\$11,799	\$14,788	\$17,150	\$5,649	\$2	\$84,990
Oct											
Nov		\$15,908	\$21,669			\$11,707	\$16,400	\$17,570	\$6,691	\$4	\$89,948
Dec		\$16,280	\$21,889			\$11,707	\$16,809	\$17,472	\$5,962	\$0	\$90,119
Jan 05											
Feb		\$14,732	\$22,916			\$11,587	\$17,524	\$17,528	\$6,590	\$5	\$90,882
Mar		\$14,480	\$22,481			\$9,810	\$16,062	\$15,897	\$9,885	\$6	\$88,620
Apr	\$6,526	\$15,444	\$23,670			\$9,360	\$16,790	\$16,695	\$3,087	\$6	\$91,577
May	\$6,740	\$15,636	\$24,493			\$9,212	\$16,705	\$17,150	\$4,149	\$5	\$94,090
Jun	\$6,743	\$15,444	\$25,439			\$9,585	\$17,414	\$17,304	\$2,918	\$4	\$94,850
Jul	\$6,738	\$16,344	\$27,295			\$9,878	\$17,375	\$17,045	\$3,021	\$5	\$97,699
Aug	\$6,771	\$15,480	\$27,173			\$9,945	\$15,782	\$17,290	\$3,679	\$5	\$96,125
Sep	\$6,600	\$16,056	\$24,725			\$8,843	\$16,367	\$17,059	\$4,477	\$8	\$94,135
Oct	\$6,402	\$15,136	\$24,575			\$7,380	\$16,809	\$16,905	\$4,587	\$6	\$91,800
Nov	\$6,284	\$14,008	\$23,038			\$6,845	\$16,270	\$16,205	\$5,687	\$9	\$88,345
Dec	\$6,292	\$13,308	\$22,951			\$6,480	\$15,607	\$15,890	\$5,980	\$0	\$86,507
Jan 06	\$6,454	\$14,016	\$24,760			\$7,403	\$16,426	\$16,800	\$6,096	\$0	\$91,954
Feb	\$6,542	\$14,924	\$25,990			\$7,209	\$15,782	\$16,828	\$3,794	\$0	\$91,069
Mar	\$6,210	\$14,952	\$26,088			\$7,416	\$16,049	\$16,380	\$4,599	\$0	\$91,693
Apr	\$5,998	\$15,148	\$25,317			\$7,110	\$16,081	\$14,945	\$4,711	\$0	\$89,310
May	\$5,979	\$13,064	\$28,130			\$7,250	\$16,380	\$15,225	\$5,848	\$0	\$91,875
Jun	\$5,819	\$12,740	\$25,329			\$7,218	\$16,185	\$15,099	\$6,136	\$0	\$88,526
Jul	\$6,097	\$13,236	\$26,767			\$7,470	\$17,336	\$15,330	\$6,256	\$0	\$92,491
Aug	\$6,328	\$14,464	\$26,680			\$8,213	\$17,401	\$16,905	\$6,998	\$0	\$96,988
Sep	\$6,314	\$15,364	\$26,767			\$8,168	\$17,388	\$15,925	\$7,817	\$0	\$97,742

AWD = Alliance World Dollar Fund  
 CPP = Crown Pacific Partners  
 CFD = Corts For Ford Debentures  
 EPP = Enterprise Prods Partners, LP  
 PAAP = Plains All American Pipeline

SBMF = Smith Barney Money Fund  
 WFC = Wells Fargo Cap  
 HRT = Healthcare Realty Trust  
 MFdiv = Money Fund Dividends  
 NBP = Northern Border Partners

\* Corts for Weyerhaeuser (Preferred) 7/01/04