



Serving the Engineering Profession Since 1959

**Board of Directors
Meeting No. 3**

MEETING AGENDA

November 8, 2006

Location: Steve's Restaurant, Waterville, ME
Time: 5:00 PM
Invitees: Board of Directors

- | | | |
|---------|----|---|
| 5:00 PM | 1. | Call to Order |
| | 2. | Reports of Officers
President's Report - Jose Donnell
Treasurer's Report - Curtis Beveridge
Secretary's Report - Craig Morin |
| 5:30 PM | 3. | MeSPE Symposium Planning
Location reserved
Presenters contacted
Program development
Fee establishment |
| 6:30 PM | 4. | Committee Reports
NSPE Delegate - Russell Martin
Mathcounts - Doug Riley
QBS Committee - Dave Early
A/E Task Force - Doug Riley
Scholarship Committee - Bob Martin |
| 7:00 PM | 5. | Old Business
Nomination of Matthew Purcell for NER Secretary
State specific brochure
Budget Approval for 2006-07 |
| 7:45 PM | 6. | New Business
Maine to host 2008 NER Meeting
Confirm dates of MeSPE meetings for 2006-2007 term
Membership form update and fees for 2006-2007
Discussion of QBS endorsement letter
Discussion of visit by NSPE representative
Maine Corporation Status (UMO seminar issue) |
| | 7. | Good of the Society |
| 8:00 PM | 8. | Adjournment |



Serving the Engineering Profession Since 1959

**Minutes of Board of Directors Meeting
November 8, 2006**

MEETING NO. 3

Location: Steve's Restaurant, Waterville, Maine
Date: November 8, 2006
Time: 5:00 pm

In Attendance (copy):

<u>Name</u>	<u>Phone</u>	<u>Email</u>
Russell Martin	(207) 442-9078	rmartin@suscom-maine.net
Curtis Beveridge	(207) 623-3521	curtis.beveridge@cmpco.com
Robert Martin	(207) 495-2244	rgmglads@gwi.net
Doug Riley	(207) 685-4333	darcoengr@aol.com
George Ames	(207) 377-6969	games@ahgeng.com
Craig Morin	(207) 409-9702	cmorin@appledoremachine.com
Dave Early	(207) 780-4656	dearly@usm.maine.edu

Copy Also:

<u>Name</u>	<u>Phone</u>	<u>Email</u>
Thomas Christensen	(207) 947-6589	thomas.christensen@umit.maine.edu
Ken Campbell	(207) 967-3741	soupkwc@adelphia.net
Bob Damon	(207) 782-4721	rvdamon@tka.com
Keith Brown	(207) 455-4717	criteriumbrown@mfx.net
Ken Recker	(207) 781-5902	reckerfam@maine.rr.com
Colin Hewett	(207) 377-6969	chewett@ahgeng.com
Jon Cavallo	(603) 431-1919	jrcpe@aol.com

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- | <u>Item</u> | <u>Description</u> |
|-------------|---|
| 3.01 | Craig Morin called the meeting to order at 5:15 PM. |
| 3.02 | Craig reported that the society received Jose Donnell's resignation effective immediately. |
| 3.03 | Curt Beveridge provided the Treasurer's Report. <ul style="list-style-type: none"> ▪ Curt presented the 2006-2007 proposed budget. The budget was accepted. ▪ Currently, the balance in our checking account is \$914.25 and the balance in our investment funds is \$97,742.32, of which \$78,945.98 is allocated to our scholarship fund. ▪ Curt stated that we have the equivalent of 88 paying members. There are 32 "life" members who do not pay dues. |

<u>Item</u>	<u>Description</u>
	<ul style="list-style-type: none">▪ The University of Maine did not charge any state tax on its bill for last year's symposium. Curt will research this further to see what follow-up action needs to be taken.▪ Curt will develop a punch list for our financial policies so that everyone can easily follow.
3.04	<p>Craig Morin provided the Secretary's Report.</p> <ul style="list-style-type: none">▪ Meeting Minutes for October 12 were presented and accepted. Minutes will be posted to the website.▪ Website was updated to include future Board meeting dates and the Engineering Symposium. Registration information will also be placed on the website once finalized.▪ Verrillo's Restaurant was reserved for February 23, 2007 for the Engineering Symposium. Cost per person is \$16.95 and a \$450 room charge can be waved if more than 50 people attend. This was accepted by the group. Craig will sign the contract this week.▪ A letter of endorsement was sent to Mark Austin, the Chair of the Candidate Screening Committee, in support of Matthew Purcell, Timothy McGough, and Jack Naylor in their run for Northeast Region positions.▪ An offer was received from Robert Miller to have an NSPE representative present at a MeSPE event. It was decided that we would request Art Schwartz to speak at the Engineering Symposium in February. Presentation would discuss the benefits of membership. Craig will submit the official request to NSPE this week.▪ A state specific brochure is being developed and should be available by mid-December. Craig will continue to work with Linda Pugel at NSPE to complete this task.
3.05	<p>Russell Martin provided the House of Delegates Report.</p> <ul style="list-style-type: none">▪ Russ met with the NER group in Saratoga, NY during the third week of October.▪ Russ submitted \$300 in expenses and was reimbursed by the treasurer.▪ Maine will host the Northeast Regional Meeting in October 2008. Russ and Craig will begin researching possible venues in the greater Portland area. It was agreed that the Portland area would serve us best, and that if possible, MeSPE would form a separate sub-committee to handle the specific details of this task.▪ It was announced that Brad Aldrich will run for NSPE president.
3.06	<p>Doug Riley provided the Mathcounts Report.</p> <ul style="list-style-type: none">▪ Fourteen schools are currently registered for Mathcounts. This is an increase in just one from the last meeting.▪ Registration deadline is mid-December.▪ A coordinator is still needed for the Western Region Mathcounts. Doug will follow-up with Jose to determine if he can continue to help in this capacity.

- | <u>Item</u> | <u>Description</u> |
|-------------|--|
| | <ul style="list-style-type: none">▪ Dave Early will reserve the USM facility for February 3rd Chapter Mathcounts competition at Bailey Hall.▪ The state competition will be held on March 10th. Possible location to be either University of Maine at Augusta or Colby College. |
| 3.07 | Dave Early provided the QBS Report. <ul style="list-style-type: none">▪ Dave stated that there will be a Board meeting in December.▪ Colin Hewett volunteered to replace Jose Donnell as an MeSPE representative on the QBS Board. |
| 3.08 | Doug Riley provided the A/E Task Force Committee Report. <ul style="list-style-type: none">▪ Doug will speak with Jack Palmer to determine if his assistance would be beneficial to our efforts in the legislature. |
| 3.09 | Bob Martin provided the Scholarship Report. <ul style="list-style-type: none">▪ Bob sent scholarship applications to over 150 schools. |
| 3.10 | Symposium presentations will consist of five the following six options: <ul style="list-style-type: none">▪ Green Design Dave Early has contacted Harriman Associates▪ Wind Power Tom Christensen has contacted Andy Perkins▪ NSPE (membership) Craig Morin will find a contact for this topic▪ Jim Hamilton Russ Martin will contact Jim▪ Vernal Pool Doug Riley will find a contact for this topic▪ Green House Project Colin Hewett will find a contact for this topic |
| 3.11 | Symposium fees were discussed and could be set at \$50 for members and \$120 for non-members. These rates were not voted on by the Board. This should be confirmed at the next meeting. |
| 3.12 | The Engineering Expo will be held at USM on February 24 and will once again be supported by MeSPE. It was decided to sponsor \$450. This fee consist of \$300 for the general activity and \$150 for the table. This is paid out of the Advertising/E-Week line item in our budget. |
| 3.13 | The North East Regional meeting will be hosted by Maine in 2008. Russ will begin researching venues in the greater Portland area and check with the visitors bureau to find conference centers that can hold approximately 150 people. |
| 3.14 | The next Board of Directors meeting will be held at 5:00 PM on December 6 th , 2006, at Steve's Restaurant in Waterville. Craig will reserve the conference room at the restaurant. |

MAINE SOCIETY OF PROFESSIONAL ENGINEERS

Craig R. Morin, PE, NSPE
Secretary

MAINE SOCIETY OF PROFESSIONAL ENGINEERS
TREASURER'S REPORT
Curtis Beveridge, P.E., Treasurer
November 8, 2006
MeSPE Board Meeting

Beginning Balances	7/1/2006	
Savings	\$5.00	
Checking	\$1,567.25	
Accounts Receivable	\$0.00	
Accounts Payable	\$0.00	
General Funds in Reserve	\$18,859.34	
Scholarship Fund	\$69,666.60	
Income	06/07 Budget	Current
Dues - 88 Members @ \$43	\$3,784.00	\$387.00
Mathcounts	\$1,000.00	\$0.00
Meetings	\$650.00	\$0.00
Other	\$100.00	\$79.19
Scholarship - 88 Members @ \$7	\$616.00	\$63.00
Scholarship Dividend/Interest	\$5,600.00	\$0.00
Seminar Income	\$4,500.00	\$0.00
Total Income	\$16,250.00	\$529.19
Expense		
Advertising/E-Week	\$800.00	\$0.00
Checking/Banking	\$75.00	\$0.00
Legislative Service	\$700.00	\$0.00
Liability Insurance	\$350.00	\$326.03
Mathcounts	\$2,500.00	\$0.00
Miscellaneous	\$100.00	\$75.00
QBS Program	\$250.00	\$0.00
Scholarship	\$3,000.00	\$0.00
Secretary Expense	\$800.00	\$0.00
Seminar Expense	\$2,000.00	\$0.00
State Meeting	\$2,000.00	\$0.00
Travel	\$2,000.00	\$781.16
Total Expenses	\$14,575.00	\$1,182.19
Surplus (Loss)	\$1,675.00	(\$653.00)
Transfers, Checking to/from Smith-Barney		\$0.00
Current Balances		
Savings: New (Alliance of Maine Federal Credit Union)		\$5.00
Checking: New (Alliance of Maine Federal Credit Union)		\$914.25
Checking: Old (Bank of America)		\$0.00
Accounts Receivable		\$0.00
Accounts Payable		\$0.00
Investment Fund		
Smith Barney Stocks/Fund	\$89,925.00	
Smith Barney Money Market	\$7,817.32	\$97,742.32
Scholarship Funds	\$78,945.98	
General Funds in Reserve	\$18,796.34	\$97,742.32

MAINE SOCIETY OF PROFESSIONAL ENGINEERS
TREASURER'S REPORT
Curtis Beveridge, P.E., Treasurer
November 8, 2006

MSPE Smith-Barney Account
Monthly Fund Balances

Month	WFC	HRT	PAAP	AWD	NBP	CFD	EPP	WEY	SBMF	MFdiv	Total
Apr		\$18,724	\$15,242	\$14,084	\$14,375				\$2,289	\$1	\$64,714
May		\$18,963	\$15,138	\$14,523	\$14,040				\$3,007	\$2	\$65,673
Jun		\$20,160	\$14,958	\$13,083	\$12,881				\$3,509	\$2	\$64,592
Jul		\$18,585	\$13,926	\$11,725	\$12,532				\$3,636	\$2	\$60,405
Aug		\$20,248	\$13,862	\$12,849	\$13,158				\$4,353	\$3	\$64,473
Sep		\$19,354	\$14,019	\$12,356	\$13,180				\$4,849	\$2	\$63,759
Oct		\$19,719	\$14,175	\$12,356	\$13,021				\$4,967	\$2	\$64,240
Nov		\$19,347	\$13,410	\$13,110	\$13,032				\$5,685	\$4	\$64,588
Dec		\$18,428	\$14,152	\$13,357	\$13,633				\$6,187	\$0	\$65,757
Jan 03		\$17,722	\$14,981	\$13,864	\$13,662				\$6,354	\$3	\$66,586
Feb		\$17,684	\$14,622	\$14,331	\$13,644				\$7,072	\$2	\$67,354
Mar		\$0	\$14,436	\$14,934	\$13,824				\$22,357	\$3	\$65,554
Apr		\$10,800	\$15,793	\$15,798	\$14,544	\$11,077			\$2,479	\$1	\$70,491
May		\$11,620	\$16,636	\$16,552	\$14,616	\$11,100			\$3,639	\$1	\$74,164
Jun		\$11,996	\$18,050	\$16,360	\$15,109	\$11,247			\$4,014	\$1	\$76,777
Jul		\$12,624	\$18,067	\$16,031	\$15,732	\$11,288			\$4,143	\$1	\$77,886
Aug		\$12,664	\$18,444	\$16,237	\$15,782	\$11,086			\$4,879	\$2	\$79,094
Sep		\$12,536	\$17,365	\$16,621	\$15,383	\$11,261			\$5,256	\$1	\$78,423
Oct		\$13,500	\$17,400	\$17,265	\$14,346	\$11,054			\$5,386	\$2	\$78,953
Nov		\$13,960	\$18,061	\$17,827	\$0	\$11,104			\$19,852	\$2	\$80,806
Dec		\$14,300	\$18,827	\$17,869		\$11,656	\$15,958		\$4,623	\$0	\$83,232
Jan 04		\$16,420	\$18,311	\$17,471		\$11,937	\$15,074		\$4,750	\$1	\$83,964
Feb		\$15,940	\$18,496	\$17,306		\$11,900	\$14,768		\$5,438	\$1	\$83,849
Mar		\$16,672	\$19,233	\$17,581		\$12,043	\$14,937		\$4,308	\$1	\$84,775
Apr		\$14,340	\$18,879	\$15,153		\$11,307	\$13,605		\$4,427	\$1	\$77,712
May		\$14,620	\$18,473	\$0		\$11,284	\$13,618		\$19,404	\$4	\$77,402
Jun		\$15,180	\$18,618	*		\$11,224	\$13,585		\$19,665	\$4	\$78,276
Jul		\$14,448	\$19,001			\$11,551	\$13,488	\$16,030	\$4,281	\$2	\$78,800
Aug		\$14,916	\$19,140			\$11,615	\$14,287	\$16,590	\$4,864	\$2	\$81,414
Sep		\$15,320	\$20,283			\$11,799	\$14,788	\$17,150	\$5,649	\$2	\$84,990
Oct											
Nov		\$15,908	\$21,669			\$11,707	\$16,400	\$17,570	\$6,691	\$4	\$89,948
Dec		\$16,280	\$21,889			\$11,707	\$16,809	\$17,472	\$5,962	\$0	\$90,119
Jan 05											
Feb		\$14,732	\$22,916			\$11,587	\$17,524	\$17,528	\$6,590	\$5	\$90,882
Mar		\$14,480	\$22,481			\$9,810	\$16,062	\$15,897	\$9,885	\$6	\$88,620
Apr	\$6,526	\$15,444	\$23,670			\$9,360	\$16,790	\$16,695	\$3,087	\$6	\$91,577
May	\$6,740	\$15,636	\$24,493			\$9,212	\$16,705	\$17,150	\$4,149	\$5	\$94,090
Jun	\$6,743	\$15,444	\$25,439			\$9,585	\$17,414	\$17,304	\$2,918	\$4	\$94,850
Jul	\$6,738	\$16,344	\$27,295			\$9,878	\$17,375	\$17,045	\$3,021	\$5	\$97,699
Aug	\$6,771	\$15,480	\$27,173			\$9,945	\$15,782	\$17,290	\$3,679	\$5	\$96,125
Sep	\$6,600	\$16,056	\$24,725			\$8,843	\$16,367	\$17,059	\$4,477	\$8	\$94,135
Oct	\$6,402	\$15,136	\$24,575			\$7,380	\$16,809	\$16,905	\$4,587	\$6	\$91,800
Nov	\$6,284	\$14,008	\$23,038			\$6,845	\$16,270	\$16,205	\$5,687	\$9	\$88,345
Dec	\$6,292	\$13,308	\$22,951			\$6,480	\$15,607	\$15,890	\$5,980	\$0	\$86,507
Jan 06	\$6,454	\$14,016	\$24,760			\$7,403	\$16,426	\$16,800	\$6,096	\$0	\$91,954
Feb	\$6,542	\$14,924	\$25,990			\$7,209	\$15,782	\$16,828	\$3,794	\$0	\$91,069
Mar	\$6,210	\$14,952	\$26,088			\$7,416	\$16,049	\$16,380	\$4,599	\$0	\$91,693
Apr	\$5,998	\$15,148	\$25,317			\$7,110	\$16,081	\$14,945	\$4,711	\$0	\$89,310
May	\$5,979	\$13,064	\$28,130			\$7,250	\$16,380	\$15,225	\$5,848	\$0	\$91,875
Jun	\$5,819	\$12,740	\$25,329			\$7,218	\$16,185	\$15,099	\$6,136	\$0	\$88,526
Jul	\$6,097	\$13,236	\$26,767			\$7,470	\$17,336	\$15,330	\$6,256	\$0	\$92,491
Aug	\$6,328	\$14,464	\$26,680			\$8,213	\$17,401	\$16,905	\$6,998	\$0	\$96,988
Sep	\$6,314	\$15,364	\$26,767			\$8,168	\$17,388	\$15,925	\$7,817	\$0	\$97,742

AWD = Alliance World Dollar Fund
 CPP = Crown Pacific Partners
 CFD = Corts For Ford Debentures
 EPP = Enterprise Prods Partners, LP
 PAAP = Plains All American Pipeline

SBMF = Smith Barney Money Fund
 WFC = Wells Fargo Cap
 HRT = Healthcare Realty Trust
 MFdiv = Money Fund Dividends
 NBP = Northern Border Partners

* Corts for Weyerhaeuser (Preferred) 7/01/04