



*Serving the Engineering Profession Since 1959*

**Board of Directors  
Meeting No. 6**

**MEETING AGENDA**

February 8, 2007

Location: Offices of Ames, Hewett, and Gifford, Winthrop, ME  
Time: 5:00 PM  
Invitees: Board of Directors

- |         |    |  |
|---------|----|--|
| 5:00 PM | 1. | Call to Order                                |
|         | 2. | Reports of Officers                          |
|         |    | President's Report - Jon Cavallo             |
|         |    | Treasurer's Report - Curtis Beveridge        |
|         |    | Secretary's Report - Craig Morin             |
| 5:30PM  | 3. | Committee Reports                            |
|         |    | NSPE Delegate - Russell Martin               |
|         |    | Mathcounts - Doug Riley                      |
|         |    | QBS Committee - Dave Early                   |
|         |    | A/E Task Force - Doug Riley                  |
|         |    | Scholarship Committee - Bob Martin           |
| 6:00 PM | 4. | MeSPE Symposium Planning<br>Summary of Event |
| 6:10 PM | 5. | Old Business                                 |
| 6:15 PM | 6. | New Business                                 |
|         | 7. | Good of the Society                          |
| 6:30 PM | 8. | Adjournment                                  |



*Serving the Engineering Profession Since 1959*

**Minutes of Board of Directors Meeting  
February 8, 2007**

**MEETING NO. 6**

Location: Offices of Ames, Hewett, and Gifford, Winthrop, Maine  
Date: February 8, 2007  
Time: 5:00 pm

In Attendance (copy):

<u>Name</u>	<u>Phone</u>	<u>Email</u>
Russell Martin	(207) 442-9078	<a href="mailto:rmartin@suscom-maine.net">rmartin@suscom-maine.net</a>
Curtis Beveridge	(207) 623-3521	<a href="mailto:curtis.beveridge@cmpco.com">curtis.beveridge@cmpco.com</a>
Craig Morin	(207) 409-9702	<a href="mailto:cmorin@appledoremachine.com">cmorin@appledoremachine.com</a>
Thomas Christensen	(207) 947-6589	<a href="mailto:thomas.christensen@umit.maine.edu">thomas.christensen@umit.maine.edu</a>
Colin Hewett	(207) 377-6969	<a href="mailto:chewett@ahgeng.com">chewett@ahgeng.com</a>
Dave Early	(207) 780-4656	<a href="mailto:dearly@usm.maine.edu">dearly@usm.maine.edu</a>
Doug Riley	(207) 685-4333	<a href="mailto:darcoengr@aol.com">darcoengr@aol.com</a>

Copy Also:

<u>Name</u>	<u>Phone</u>	<u>Email</u>
Jon Cavallo	(603) 431-1919	<a href="mailto:jrcpe@aol.com">jrcpe@aol.com</a>
Robert Martin	(207) 495-2244	<a href="mailto:rgmglads@gwi.net">rgmglads@gwi.net</a>
George Ames	(207) 377-6969	<a href="mailto:games@ahgeng.com">games@ahgeng.com</a>
Keith Brown	(207) 455-4717	<a href="mailto:criteriumbrown@mfx.net">criteriumbrown@mfx.net</a>
Ken Recker	(207) 781-5902	<a href="mailto:reckerfam@maine.rr.com">reckerfam@maine.rr.com</a>

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- | <u>Item</u> | <u>Description</u>  |
|-------------|---|
| 6.01        | Craig Morin called the meeting to order at 5:10 PM. Jon Cavallo was not present. In a meeting between Craig and Jon earlier in the week, Jon was asked to help with planning for the MeSPE Annual Banquet tentatively scheduled for Saturday, May 19, 2007.   |
| 6.02        | Curt Beveridge provided the Treasurer's Report. <ul style="list-style-type: none"> <li>▪ The Smith Barney account is currently at \$103,376. Membership dues revenue has been coming in during the last month. One scholarship for 2006 has been paid to Leah Lamont. One scholarship has not yet been paid.</li> <li>▪ MeSPE paid \$80 for the NSPE representatives to attend the MEPC banquet.</li> <li>▪ MeSPE paid \$1950 to Holiday Inn by the Bay for the deposit owed for the 2008 Northeast regional meeting.</li> <li>▪ The Treasurer's Report was accepted (see attached).</li> </ul> |

- | <u>Item</u> | <u>Description</u>   |
|-------------|--|
| 6.03        | <p>Craig Morin provided the Secretary's Report.</p> <ul style="list-style-type: none"><li>▪ Meeting Minutes for January 11 were presented. The minutes were accepted and will be posted to the website.</li><li>▪ Craig summarized the Symposium preparation to date. In total, over 500 people have been notified of the event. Over 82 people have registered for the event.</li><li>▪ Hotel arrangements were made at the Howard Johnsons Hotel for Hannah and Todd, the NSPE presenters.</li><li>▪ After the Symposium takes place, Craig will complete the state specific brochure produced by NSPE on behalf of MeSPE based on the comments that were received by MeSPE Board members.</li><li>▪ Craig will draft a ballot for distribution after the Symposium. The ballot will be sent to the membership during the first week of March.</li></ul> |
| 6.04        | <p>Russell Martin provided a report on the North East Regional Planning effort.</p> <ul style="list-style-type: none"><li>▪ A new director was found for NSPE. The person is the former MATHCOUNTS director.</li><li>▪ Russ plans to attend the NSPE annual meeting in Denver this July 2007.</li></ul>  |
| 6.05        | <p>Doug Riley provided the MATHCOUNTS Report.</p> <ul style="list-style-type: none"><li>▪ Doug stated that the western competition will be held on February 10. State competition will be held on March 10 at Colby College.</li><li>▪ National Competition will be held in Fort Worth, Texas. The travel budget for the national event may be tight, and may require evaluating on part of the Board.</li></ul>   |
| 6.06        | <p>Colin Hewett provided the QBS Report. Colin stated that the next meeting will be held in March 2007.</p>  |
| 6.07        | <p>Doug Riley provided the A/E Task Force Committee Report. Doug stated that we paid Judy Harvey \$700 for her work at the legislature level.</p>  |
| 6.08        | <p>Russ Martin provided the Scholarship Committee Report. Russ stated that only one scholarship application has been submitted to date, although there have been many request for the application.</p>   |
| 6.09        | <p>For the Annual Banquet, the tentative date for the event was set for Saturday, May 19. Craig will email Jon Cavallo and ask him to research the Hilton Garden Inn in Freeport as a potential meeting place.</p>   |
| 6.10        | <p>Meeting was adjourned at 7:00 PM. The next Board of Directors meeting will be held at 5:00 PM on March 8, 2007, at the offices of Ames, Hewett, and Gifford in Winthrop, ME. A map is posted on our website.</p>  |

MAINE SOCIETY OF PROFESSIONAL ENGINEERS

Craig R. Morin, PE, NSPE  
Secretary

MAINE SOCIETY OF PROFESSIONAL ENGINEERS  
TREASURER'S REPORT  
Curtis Beveridge, P.E., Treasurer  
February 8, 2007  
MeSPE Board Meeting

<b>Beginning Balances</b>	<b>7/1/2006</b>	
Savings	\$5.00	
Checking	\$1,567.25	
Accounts Receivable	\$0.00	
Accounts Payable	\$0.00	
General Funds in Reserve	\$18,859.34	
Scholarship Fund	\$69,666.60	
<b>Income</b>	<b>06/07 Budget</b>	<b>Current</b>
Dues - 88 Members @ \$43	\$3,784.00	\$3,526.00
Mathcounts	\$1,000.00	\$0.00
Meetings	\$650.00	\$0.00
Other	\$100.00	\$103.83
Scholarship - 88 Members @ \$7	\$616.00	\$574.00
Scholarship Dividend/Interest	\$5,600.00	\$3,417.54
Seminar Income	\$4,500.00	\$0.00
		Non-Cash in SB Funds
<b>Total Income</b>	<b>\$16,250.00</b>	<b>\$7,621.37</b>
<b>Expense</b>		
Advertising/E-Week	\$800.00	\$450.00
Checking/Banking	\$75.00	\$0.00
Legislative Service	\$700.00	\$700.00
Liability Insurance	\$350.00	\$326.03
Mathcounts	\$2,500.00	\$229.10
Miscellaneous	\$100.00	\$155.00
QBS Program	\$250.00	\$0.00
Scholarship	\$3,000.00	\$1,500.00
Secretary Expense	\$800.00	\$500.93
Seminar Expense	\$2,000.00	\$0.00
State Meeting	\$2,000.00	\$0.00
Travel	\$2,000.00	\$1,081.16
Pre-Payment 2008 NE Regional Mtg in Maine	\$1,950.00	\$1,950.00
<b>Total Expenses</b>	<b>\$16,525.00</b>	<b>\$6,892.22</b>
Surplus (Loss)	(\$275.00)	\$729.15
Transfers, Checking to(+)/from(-) Smith-Barney		(\$5,000.00)
<b>Current Balances</b>		
Savings: New (Alliance of Maine Federal Credit Union)		\$5.00
Checking: New (Alliance of Maine Federal Credit Union)		\$3,878.86
Checking: Old (Bank of America)		\$0.00
Accounts Receivable		\$0.00
Accounts Payable		\$0.00
		Cash Available
<b>Investment Fund</b>		
Smith Barney Stocks/Fund	\$98,822.25	
Smith Barney Money Market	\$4,553.88	\$103,376.13
Scholarship Funds	\$88,590.79	
General Funds in Reserve	\$14,785.34	\$103,376.13

MAINE SOCIETY OF PROFESSIONAL ENGINEERS  
TREASURER'S REPORT  
Curtis Beveridge, P.E., Treasurer  
February 8, 2007

MSPE Smith-Barney Account  
Monthly Fund Balances

Month	WFC	HRT	PAAP	AWD	NBP	CFD	EPP	WEY	SBMF	MFdiv	Total
Jan 03		\$17,722	\$14,981	\$13,864	\$13,662				\$6,354	\$3	\$66,586
Feb		\$17,684	\$14,622	\$14,331	\$13,644				\$7,072	\$2	\$67,354
Mar		\$0	\$14,436	\$14,934	\$13,824				\$22,357	\$3	\$65,554
Apr		\$10,800	\$15,793	\$15,798	\$14,544	\$11,077			\$2,479	\$1	\$70,491
May		\$11,620	\$16,636	\$16,552	\$14,616	\$11,100			\$3,639	\$1	\$74,164
Jun		\$11,996	\$18,050	\$16,360	\$15,109	\$11,247			\$4,014	\$1	\$76,777
Jul		\$12,624	\$18,067	\$16,031	\$15,732	\$11,288			\$4,143	\$1	\$77,886
Aug		\$12,664	\$18,444	\$16,237	\$15,782	\$11,086			\$4,879	\$2	\$79,094
Sep		\$12,536	\$17,365	\$16,621	\$15,383	\$11,261			\$5,256	\$1	\$78,423
Oct		\$13,500	\$17,400	\$17,265	\$14,346	\$11,054			\$5,386	\$2	\$78,953
Nov		\$13,960	\$18,061	\$17,827	\$0	\$11,104			\$19,852	\$2	\$80,806
Dec		\$14,300	\$18,827	\$17,869		\$11,656	\$15,958		\$4,623	\$0	\$83,232
Jan 04		\$16,420	\$18,311	\$17,471		\$11,937	\$15,074		\$4,750	\$1	\$83,964
Feb		\$15,940	\$18,496	\$17,306		\$11,900	\$14,768		\$5,438	\$1	\$83,849
Mar		\$16,672	\$19,233	\$17,581		\$12,043	\$14,937		\$4,308	\$1	\$84,775
Apr		\$14,340	\$18,879	\$15,153		\$11,307	\$13,605		\$4,427	\$1	\$77,712
May		\$14,620	\$18,473	\$0		\$11,284	\$13,618		\$19,404	\$4	\$77,402
Jun		\$15,180	\$18,618	*		\$11,224	\$13,585		\$19,665	\$4	\$78,276
Jul		\$14,448	\$19,001			\$11,551	\$13,488	\$16,030	\$4,281	\$2	\$78,800
Aug		\$14,916	\$19,140			\$11,615	\$14,287	\$16,590	\$4,864	\$2	\$81,414
Sep		\$15,320	\$20,283			\$11,799	\$14,788	\$17,150	\$5,649	\$2	\$84,990
Oct											
Nov		\$15,908	\$21,669			\$11,707	\$16,400	\$17,570	\$6,691	\$4	\$89,948
Dec		\$16,280	\$21,889			\$11,707	\$16,809	\$17,472	\$5,962	\$0	\$90,119
Jan 05											
Feb		\$14,732	\$22,916			\$11,587	\$17,524	\$17,528	\$6,590	\$5	\$90,882
Mar		\$14,480	\$22,481			\$9,810	\$16,062	\$15,897	\$9,885	\$6	\$88,620
Apr	\$6,526	\$15,444	\$23,670			\$9,360	\$16,790	\$16,695	\$3,087	\$6	\$91,577
May	\$6,740	\$15,636	\$24,493			\$9,212	\$16,705	\$17,150	\$4,149	\$5	\$94,090
Jun	\$6,743	\$15,444	\$25,439			\$9,585	\$17,414	\$17,304	\$2,918	\$4	\$94,850
Jul	\$6,738	\$16,344	\$27,295			\$9,878	\$17,375	\$17,045	\$3,021	\$5	\$97,699
Aug	\$6,771	\$15,480	\$27,173			\$9,945	\$15,782	\$17,290	\$3,679	\$5	\$96,125
Sep	\$6,600	\$16,056	\$24,725			\$8,843	\$16,367	\$17,059	\$4,477	\$8	\$94,135
Oct	\$6,402	\$15,136	\$24,575			\$7,380	\$16,809	\$16,905	\$4,587	\$6	\$91,800
Nov	\$6,284	\$14,008	\$23,038			\$6,845	\$16,270	\$16,205	\$5,687	\$9	\$88,345
Dec	\$6,292	\$13,308	\$22,951			\$6,480	\$15,607	\$15,890	\$5,980	\$0	\$86,507
Jan 06	\$6,454	\$14,016	\$24,760			\$7,403	\$16,426	\$16,800	\$6,096	\$0	\$91,954
Feb	\$6,542	\$14,924	\$25,990			\$7,209	\$15,782	\$16,828	\$3,794	\$0	\$91,069
Mar	\$6,210	\$14,952	\$26,088			\$7,416	\$16,049	\$16,380	\$4,599	\$0	\$91,693
Apr	\$5,998	\$15,148	\$25,317			\$7,110	\$16,081	\$14,945	\$4,711	\$0	\$89,310
May	\$5,979	\$13,064	\$28,130			\$7,250	\$16,380	\$15,225	\$5,848	\$0	\$91,875
Jun	\$5,819	\$12,740	\$25,329			\$7,218	\$16,185	\$15,099	\$6,136	\$0	\$88,526
Jul	\$6,097	\$13,236	\$26,767			\$7,470	\$17,336	\$15,330	\$6,256	\$0	\$92,491
Aug	\$6,328	\$14,464	\$26,680			\$8,213	\$17,401	\$16,905	\$6,998	\$0	\$96,988
Sep	\$6,314	\$15,364	\$26,767			\$8,168	\$17,388	\$15,925	\$7,817	\$0	\$97,742
Oct	\$6,523	\$16,200	\$27,469			\$7,798	\$17,862	\$16,415	\$7,945	\$0	\$100,212
Nov	\$6,619	\$16,228	\$29,290			\$7,650	\$18,382	\$16,695	\$9,130	\$0	\$103,995
Dec	\$6,537	\$15,816	\$29,696			\$7,650	\$18,837	\$17,150	\$9,435	\$0	\$105,121
Jan 07	\$6,515	\$16,952	\$31,233			\$8,172	\$19,221	\$16,730	\$4,554	\$0	\$103,376
Feb											
Mar											
Apr											
May											
Jun											

AWD = Alliance World Dollar Fund  
 CPP = Crown Pacific Partners  
 CFD = Corts For Ford Debentures  
 EPP = Enterprise Prods Partners, LP  
 PAAP = Plains All American Pipeline

SBMF = Smith Barney Money Fund  
 WFC = Wells Fargo Cap  
 HRT = Healthcare Realty Trust  
 MFdiv = Money Fund Dividends  
 NBP = Northern Border Partners

\* WEY = Corts for Weyerhaeuser 7/01/04